


DIOXIN 13-18
2026 SEPT
RIVA DEL
GARDA
ITALY

46th International Symposium on
Halogenated Persistent Organic Pollutants (POPs)

EXHIBITOR MANUAL



BFR 2026
RIVA DEL
GARDA

12th International Symposium on Flame Retardants



TABLE OF CONTENTS

KEY CONTACTS.....	4
GENERAL EVENT REGULATION.....	5
2.1 SET-UP BOOTHS.....	5
2.2 EXHIBITION HOURS.....	5
2.3 TEAR DOWN.....	5
2.4 BUILD-UP AND DISMANTLING	5
STAND REGULATIONS, TECHNICAL & SAFETY REQUIREMENTS.....	6
3.1. GENERAL STAND RULES & BEHAVIOUR.....	6
3.2. STAND CONSTRUCTION & DESIGN.....	6
3.3. CROWD MANAGEMENT, SOUND & VISUAL IMPACT	7
3.4. HEALTH, SAFETY & FIRE PREVENTION (MANDATORY)	7
3.5. ELECTRICAL INSTALLATIONS	7
3.6. MACHINERY, PAINTS & SPECIAL EQUIPMENT.....	8
3.7. WASTE, DISMANTLING & END-OF-EVENT OBLIGATIONS.....	8
3.8. RESPONSIBILITY & RIGHT OF INTERVENTION	8
SERVICE ORDERS	9
4.1.SUPPLIERS APPOINTED BY EXHIBITORS	9
4.2. SHELL SCHEME CONSTRUCTIONS PACKAGE INCLUDES:	9
4.3. ELECTRICITY.....	11
4.4. RIGGING AND HANGING POINTS ORDERS	11
4.5.STAND DESIGN	12
4.6. AUDIO VISUAL EQUIPMENT.....	12
4.7. CLEANING	12
4.8. ARRIVAL AND DELIVERY OF MATERIALS	12
4.9. STORAGE	12
REGISTRATION.....	13
5.1 REGISTRATION OPENING HOURS.....	13
5.2 ACCOMMODATION & TRANSFERS.....	13
PARKING	13
INSURANCE, LIABILITY AND SECURITY.....	14
7.1 INSURANCE	14
7.2 LIABILITY	14



7.3 CUSTODY OF GOODS	14
7.4 SECURITY	14
7.5 RECOMMENDATION.....	14
FLOORPLAN (version 30.04.2026)	15
KEY DEADLINES.....	16



KEY CONTACTS

We strongly advise you to keep Dioxin2026@wearemci.com in copy (cc) on all email communications with the venue, stand services and the freight forwarder.

Conference Organisers	
Exhibition Logistics Team Your main contact point for logistical exhibition & sponsorship questions and general congress related queries.	MCI Ms. Charlotte Douillac Phone: +32 2 320 24 34 Email: Dioxin2026@wearemci.com
Venue & Suppliers	
Venue More information on the venue here	Riva del Garda Fierecongressi Parco Lido, 38066 Riva del Garda, Italy
Stand Builder Riva del Garda Fierecongressi	allestimenti@rivaafc.it and Online Webshop
Exhibitor Service For any special queries regarding the Exhibitor Services.	allestimenti@rivaafc.it and Online Webshop
Delivery of material	e.ferrario@rivaafc.it
Collection of material	r.frattarelli@rivaafc.it
Catering For any specific needs or questions not listed in the Online Webshop .	a.costa@rivaafc.it
Housing Partner and Transfers All information here	On The Go Agency T: +39 464 570370 E: support@otg.agency
Event Registration	If you have any specific questions reach our registration team. E: dioxin2026secretariat@wearemci.com



Speaker, poster presentations and abstract submissions

If you have any specific questions reach our registration team.

E: dioxin2026secretariat@wearemci.com

GENERAL EVENT REGULATION

Exhibitors are reminded that the Symposium will follow the following schedule:

2.1 SET-UP BOOTHS

Saturday	September 12th 2026	08:00 – 20:00
Sunday	September 13th 2026	08:00 – 17:00

2.2 EXHIBITION HOURS

Sunday	September 13th 2026	17:00 – 20:00
Monday	September 14th 2026	09:30 – 18:00
Tuesday	September 15th 2026	09:30 – 18:00
Wednesday	September 16th 2026	09:30 – 18:00
Thursday	September 17th 2026	09:30 – 16:10

2.3 TEAR DOWN

Friday	September 18th 2026	08:00 – 20:00
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There are no extraordinary permits provided for set-up and tear-down outside of the indicated hours.

2.4 BUILD-UP AND DISMANTLING

Breakdown and removal of exhibits may not commence before the official closing time. Any special arrangements for build-up or break down and removal of exhibits must be made in consultation with the [Exhibition Logistics Team](#) and involves the payment of an overtime fee, according to the price list.



Exhibits must remain fully intact and always staffed. Dismantling of exhibits and removal of products or display material is limited only to published dismantling hours. The dismantling or abandonment of the exhibit will cause remedial actions by the exhibition management company. Relating costs will be borne by the exhibiting company.

The exhibitor is **responsible for the safety of its products, displays and stand**. During the set-up and breakdown period, no material should be left unattended at any time. It is the responsibility of each exhibitor to **leave the stand space clean and tidy** during the exhibition and after the break-down. All exhibits, displays, stand fittings and materials must be removed from the premises by the time and date stated by the Exhibition Logistics Team. The Exhibition Logistics Team can demand that exhibitors restore their exhibition area to the original condition at the exhibitor's own expense. If exhibitors **leave rubbish behind, charges will apply**. Stored materials, empty containers and packing material must be disposed of.

STAND REGULATIONS, TECHNICAL & SAFETY REQUIREMENTS

The following regulations combine the organiser's operational guidelines and the venue's technical and safety requirements.

They apply throughout the **build-up, exhibition opening hours and dismantling** and are **binding for all exhibitors and their appointed contractors**.

3.1. GENERAL STAND RULES & BEHAVIOUR

Exhibitors are responsible for the set-up, operation and dismantling of their stand, using their own staff or appointed contractors.

- Stands must be open and staffed at all times during official exhibition opening hours.
- The placement of materials, furniture or exhibits in aisles or other exhibitors' booth spaces is strictly prohibited. These areas must remain free for circulation and emergency access.
- Public announcements are not permitted for exhibitors and are restricted to organiser and safety use only.

3.2. STAND CONSTRUCTION & DESIGN

- All stands must be self-supporting and constructed in a stable manner that poses no risk to public safety.
- The maximum standard stand height is 2.50 metres, unless a higher structure has been formally approved in advance.
- The venue does not allow any hanging or rigging from the ceiling.
- It is strictly prohibited to:



- drill, nail, screw, glue or fix elements to floors, walls, ceilings, columns or technical installations,
- use construction materials such as cement, sand, plaster, bricks or similar permanent materials,
- project images onto aisles, walls, ceilings or areas outside the allocated stand space.
- All exhibits, branding and installations must remain within the boundaries of the assigned booth, as indicated on the final floor plan.
- Back walls and visible stand surfaces must be finished in a clean and presentable manner.

3.3. CROWD MANAGEMENT, SOUND & VISUAL IMPACT

- Activities likely to attract large audiences (presentations, games, giveaways, demonstrations) must not be positioned at the booth border facing aisles, as they may obstruct traffic flow.
- Such activities must be clearly indicated on the booth layout submitted for approval.
- The organiser reserves the right to stop any activity immediately if it causes congestion or interferes with circulation.
- Audio-visual devices are permitted only if they:
 - do not impede aisle traffic,
 - do not disturb neighbouring stands.
- The maximum permitted noise level is 60 dB, measured at 1 metre from the stand.
- Failure to comply may result in the power supply to the sound system (or stand) being cut off.

3.4. HEALTH, SAFETY & FIRE PREVENTION (MANDATORY)

- All materials used for stand construction, decoration and display must be non-combustible or fire-retardant, compliant with applicable regulations and accompanied by official certificates.
- Required fire reaction classifications:
 - Walls, curtains, ceilings: Class 1 (or European equivalent)
 - Flooring materials: Class 2 (or equivalent)
- Each stand must be equipped with approved fire extinguishers (minimum 6 kg – one per 40 m²).
- The following are strictly prohibited:
 - gas cylinders (LPG, methane, acetylene, oxygen, etc.),
 - flammable or pressurised gases,
 - naked flames and soldering activities.
- Emergency exits, fire equipment and technical installations must remain fully accessible at all times.

3.5. ELECTRICAL INSTALLATIONS



- Electrical and mechanical equipment must be installed and operated so as not to disturb other exhibitors.
- All electrical installations inside the stand are the full responsibility of the exhibitor and must be carried out by qualified personnel.
- A Declaration of Electrical Conformity is mandatory.
- Direct connections, tampering with venue installations or unauthorised electrical work are strictly prohibited.
- Non-compliant or unsafe installations may lead to immediate disconnection of power supply.

3.6. MACHINERY, PAINTS & SPECIAL EQUIPMENT

- Machinery, demonstrations or special equipment may only be operated if they do not generate safety risks, pollution or excessive noise.
- Machinery must comply with applicable regulations, be adequately protected, and contain no fuel (with batteries disconnected if applicable).
- When using paint, varnishes or solvents during build-up, floors and surrounding areas must be fully protected.
- Any machinery or special installations may require prior approval.

3.7. WASTE, DISMANTLING & END-OF-EVENT OBLIGATIONS

- Packaging materials must be removed immediately after unpacking.
- Exhibitors are responsible for leaving the stand area clean and in its original condition after dismantling.
- Any waste, adhesive residues or materials left behind may be removed by the venue at the exhibitor's expense, with additional charges applied.

3.8. RESPONSIBILITY & RIGHT OF INTERVENTION

- Exhibitors are solely responsible for ensuring that all required certifications, approvals and compliance obligations are fulfilled, either by themselves or by their appointed contractors.
- The Exhibition Management and venue reserve the right at any time to:
 - request modifications to non-compliant stands,
 - remove unsafe or unauthorised elements,
 - suspend utilities,
 - issue additional instructions regarding stand design and safety.

Failure to comply with these regulations may result in penalties, forced dismantling, service suspension or exclusion from the exhibition area.



SERVICE ORDERS

Services for exhibitors in connection with a fair or exhibition should be booked via the [Online Webshop](#).

All suppliers act on their own behalf in all arrangements with exhibitors and are not agents or employees of Dioxin. All services or materials supplied by these companies will be subject to a contract between the suppliers and exhibitors and will be invoiced directly by the suppliers to the exhibitors. Please note that the suppliers may apply their own regulations and instructions to the contracts they use. Therefore, Dioxin and its organiser do not accept any liability or responsibility for any act performed or committed by such suppliers.

You will find the following services (please find below further details):

- Electricity
- Stand design (furniture, lighting, greening & flowers)
- AV equipment
- Cleaning

4.1.SUPPLIERS APPOINTED BY EXHIBITORS

Except for some **compulsory services/suppliers (electricity, cleaning, security, and catering)** the use of other suppliers/agencies for logistical and technical purposes is permitted.

Please note that the exhibitor remains responsible for the activities organised by the appointed supplier/agency.

It is **the exhibitor's responsibility to ensure that all the relevant guidelines, rules, and regulations, as well as health and safety regulations**, relevant forms and deadlines are passed on to the appointed suppliers/agencies and that the **suppliers/agencies act according** to these rules and guidelines.

Equipped Stand Constructions

Please find below detailed information on services included in the equipped stand if you booked an equipped stand.

4.2. SHELL SCHEME CONSTRUCTIONS PACKAGE INCLUDES:

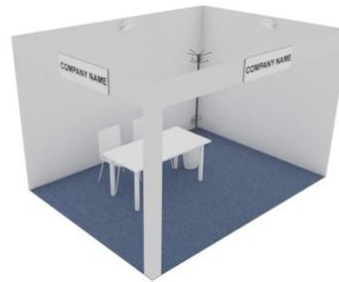
Any additional furniture, branding of the shell scheme, additional electricity, lighting... will have to be booked by the exhibitors themselves via the [Online Webshop](#)

6 sqm Furnished Shell-Scheme Stand with Fascia
(3m x 2m x h 2.5m)

BOOTH SET-UP RENTAL

What's Included:

- White walls (250cm high)
- Anthracite grey carpet
- 2 LED lights
- 1 electrical control panel
- 1 electrical socket (220V - 3kW included)
- 1 table (160x80cm)
- 2 white chairs
- 1 waste bin

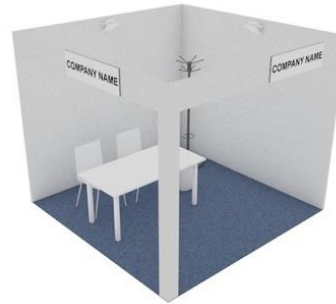


9 sqm Furnished Shell-Scheme Stand with Fascia
(3m x 3m x h 2.5m)

BOOTH SET-UP RENTAL

What's included:

- White walls (250cm high)
- Anthracite grey carpet
- 2 LED lights
- 1 electrical control panel
- 1 electrical socket (220V - 3kW included)
- 1 table (160x80cm)
- 2 white chairs
- 1 waste bin

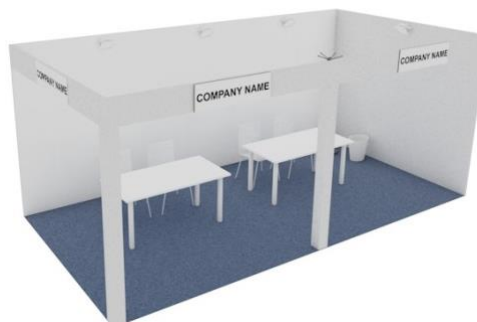
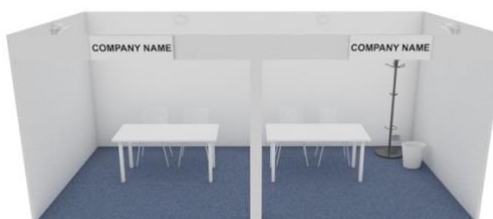


12 sqm Furnished Shell-Scheme Stand with Fascia
(6m x 2m x h 2.5m)

BOOTH SET-UP RENTAL

What's included:

- White walls (250cm high)
- Anthracite grey carpet
- 4 LED lights
- 1 electrical control panel
- 1 electrical socket (220V - 3kW included)
- 2 table (160x80cm)
- 4 white chairs
- 1 waste bin

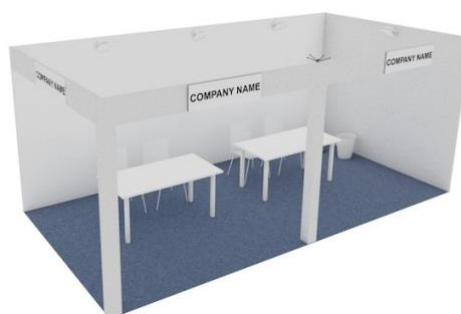
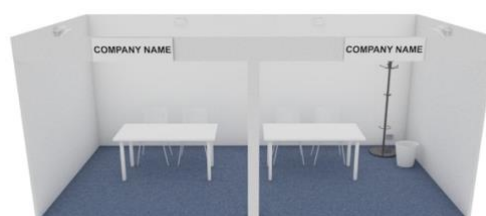


18 sqm Furnished Shell-Scheme Stand with Fascia
(6m x 3m x h 2.5m)

BOOTH SET-UP RENTAL

What's included:

- White walls (250cm high)
- Anthracite grey carpet
- 4 LED lights
- 1 electrical control panel
- 1 electrical socket (220V - 3kW included)
- 2 table (160x80cm)
- 4 white chairs
- 1 waste bin



If you have a raw space and want to transform it into an equipped package, reach out to [Exhibition Logistics Team](#).

4.3. ELECTRICITY

On the [Online Webshop](#) under “E-Commerce” and “Services”, you will be able to order basic power (220 volt), or professional power (380 volt). Upon check-out, you will be asked to provide the exact location of the main connection and the number of sockets you will need in your stand.

4.4. RIGGING AND HANGING POINTS ORDERS

There are **no** rigging or hanging points possibilities at the Exhibition Hall.



4.5. STAND DESIGN

On the [Online Webshop](#) under “E-Commerce” and “Furnishing rental”, you will be able to order additional furniture for your stand.

4.6. AUDIO VISUAL EQUIPMENT

On the [Online Webshop](#) under “E-Commerce” and “AV Service”, you will be able to order screens, microphones and sound systems.

4.7. CLEANING

On the [Online Webshop](#) under “E-Commerce” and “Services”, you will be able to order stand cleaning (daily). General cleaning of the exhibition area and corridors is the responsibility of the Organiser; cleaning of the stands is exhibitors’ responsibility and will be charged accordingly. Materials that have been left behind will be removed from the exhibition on the last day of dismantling and brought back to the warehouse at the exhibitor’s expense.

4.8. ARRIVAL AND DELIVERY OF MATERIALS

September 9–11, 2026 from 08:00 – 12:30 and 13:30 – 17:00

At the following address:

Riva del Garda Fierecongressi SpA
Loc. Parco Lido, 38066 Riva del Garda (TN)

Ref. Dioxin 2026 & BFR 2026 – Exhibitor Name - Booth Nr.

(with kind specification of the destination of the material contained: e.g. exhibition space or distribution material)

Ref. Eleonora Ferrario 0464 570100

Exhibitors who intend to have their goods collected by couriers are kindly requested to make arrangements with the technical area, writing to the address r.frattarelli@rivaafc.it by September 7th, 2026, at 17:00.

Packages must be wrapped and closed; the sender and destination address, the number of packages, and the contact person's mobile number must be clearly indicated.

Please remember to provide the necessary travel documents to the courier.

For more details and information, we suggest consulting our [TECHNICAL REGULATIONS](#).

4.9. STORAGE

Each exhibitor is permitted to store up to 1m³ of items within the exhibition hall. Should you require additional



storage beyond this limit, you may purchase extra capacity via the exhibitor platform by selecting the Material Storage Service. Please be aware that this service is charged per cubic metre.

REGISTRATION

Exhibitor registration for Dioxin 2026 is now officially open. As a valued exhibitor, you are eligible for complimentary passes. The logistics team will send you an email containing your exclusive discount code for use during the registration process. Should you not receive this email, please contact us promptly at Dioxin2026@wearemci.com.

To complete your registration, please follow this link: [Exhibitor Registration](#)

If you require additional exhibitor passes beyond your complimentary allocation, these may be purchased using the same registration link.

For any enquiries regarding registration, excluding those related to complimentary exhibitor passes, please reach out to our Secretariat at dioxin2026secretariat@wearemci.com.

5.1 REGISTRATION OPENING HOURS

Sunday 13 September	17:00 – 20:00*
Monday 14 September	07:30 – 18:00*
Tuesday 15 September	08:00 – 20:00*
Wednesday 16 September	08:00 – 18:00*
Thursday 17 September	08:00 – 19:00*
Friday 18 September	08:00 – 12:00*

*Timing subject to change

5.2 ACCOMMODATION & TRANSFERS

We have made it easy for you to secure your accommodation near the event venue. Click the link below to access our official booking platform, where you can choose from a selection of Recommended hotels offering exclusive participant rates. Once your hotel booking is completed, you will also have access to preferential transfer options.

[Booking Accommodation link](#)

If your arrival dates are not available through the link, please contact support@otg.agency, and our team will check hotel availability and rates for you.

If you are not booking your accommodation through our platform and require a transfer from any airport, please send your request directly to support@otg.agency, and we will provide you with options and pricing.

PARKING



Parking at Lido is available throughout the event, exclusively reserved for congress participants and offered free of charge.

INSURANCE, LIABILITY AND SECURITY

7.1 INSURANCE

Each Exhibitor is fully responsible for insuring its own materials, equipment, stand fittings and personal belongings brought into the venue. This includes, but is not limited to, coverage against theft, loss, fire, water damage and accidental damage.

The Organiser and the venue do not provide insurance coverage for Exhibitors' property. Exhibitors are therefore strongly advised to take out appropriate insurance for the full duration of the event, including move-in, event days and dismantling.

7.2 LIABILITY

Exhibitors are responsible for any damage or loss caused by themselves, their staff, contractors or stand builders to the venue, third parties or other exhibitors.

The Organiser shall not be held liable for any damage, loss or injury resulting from circumstances that are outside its control.

The venue maintains its own Third-Party Public Liability insurance, covering damages for which the venue may be held legally liable under applicable law.

7.3 CUSTODY OF GOODS

The custody and supervision of exhibition materials and equipment always remain with the Exhibitor. Neither the Organiser nor the venue assumes responsibility for the guarding, surveillance or custody of goods before, during or after the event.

7.4 SECURITY

Please note that security is not mandatory at the venue. Access to the venue may take place in an open and touristic environment.

Exhibitors who wish to mitigate potential risks are encouraged to organise additional security services at their own discretion and expense, subject to venue approval and coordination with the Organiser.

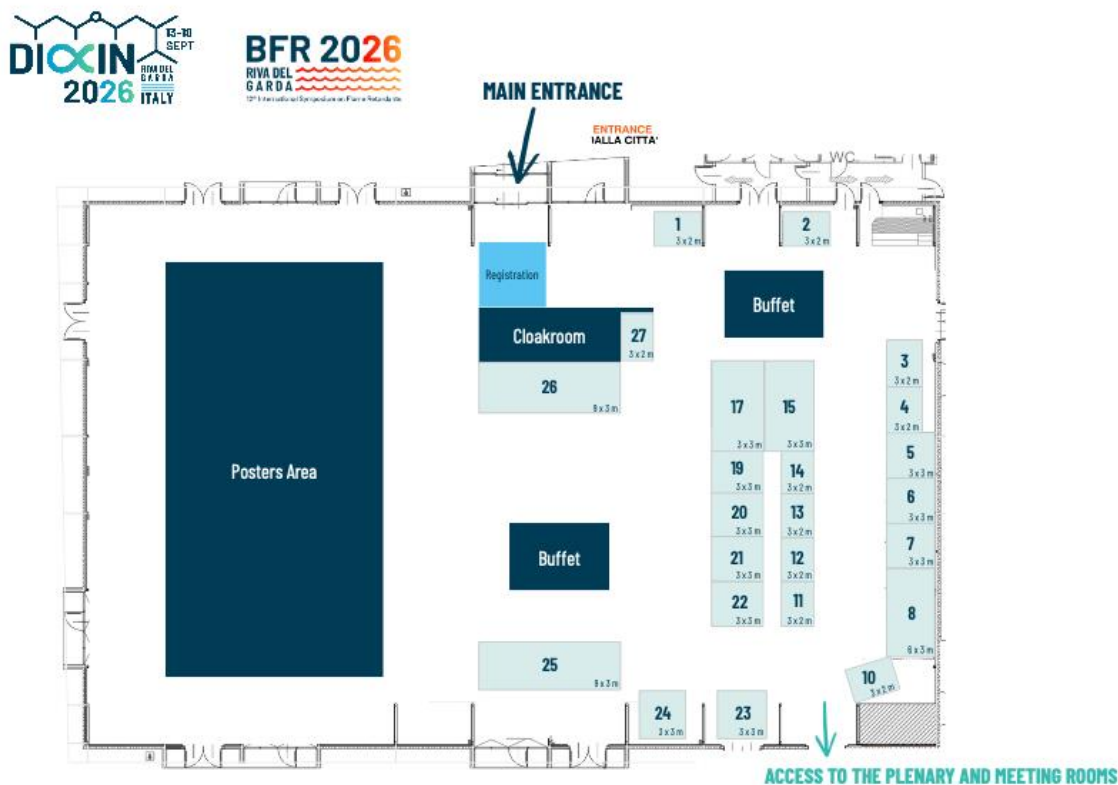
7.5 RECOMMENDATION

The Organiser strongly recommends that all Exhibitors:

- take-out appropriate insurance coverage,
- do not leave valuable items unattended,

- ensure that their stand is supervised during opening hours,
- and consider additional security arrangements if necessary.

FLOORPLAN (version 30.04.2026)



PROMOTIONAL TOOLKIT

To support you in promoting the event, we invite you to use the official promotional toolkit (email signatures, flyers, website banners, etc.), available at the link below:

- Promotional toolkit access page available [here](#).
- Password: mypromotoolkit2026



KEY DEADLINES

Checkbox	Deadline	Action	Contact/Link
<input type="checkbox"/>	As soon as possible	Send your company's logo	dioxin2026@wearemci.com
<input type="checkbox"/>	30 June 2026	Deadline to register at the Early Bird Rate	https://dioxin2026.org/registration-rates/
<input type="checkbox"/>	From 1 July 2026	Register at the Standard Rate	https://dioxin2026.org/registration-rates/
<input type="checkbox"/>	Until 03 July 2026 – 09.00	In case of Registration cancellation , full amount will be refunded minus €100 cancellation fee	All registration cancellation should be sent by email to the Registration Secretariat at dioxin2026secretariat@wearemci.com
<input type="checkbox"/>	25 July 2026	Register for one of the Optional tours	dioxin2026@wearemci.com
<input type="checkbox"/>	31 July 2026	Handing in your stand projects for approval - for space only booth.	Upload your file on the exhibitor portal under "Activities"
<input type="checkbox"/>	September 2026	Exhibitor registration Use link and instructions received via email. Please register booth staff incl. hostesses.	Dioxin2026@wearemci.com
<input type="checkbox"/>	September 9 to 11, 2026, from 08:00 – 12:30 and 13:30 – 17:00	Deadline for shipping your material to Riva del Garda.	More information above
<input type="checkbox"/>	12 September 13 September	08:00 – 20:00: Build-up 08:00 – 17:00: Build-up	
<input type="checkbox"/>	14 September	09:30 – 18:00: Exhibition Area open	
<input type="checkbox"/>	15 September	09:30 – 18:00: Exhibition Area open	
<input type="checkbox"/>	16 September	09:30 – 18:00: Exhibition Area open	
<input type="checkbox"/>	18 September	08:00 – 20:00: Dismantling	